

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC ENG 40 - WPM BATCH - 302

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ Keys are NOT combination keys	Ctrl	Tab	Alt	Shift	B
2	_____ memory cannot be changed or modified	RAM	ROM	Cache	All of Above	B
3	_____ memory is erased on power cut	Cache	ROM	RAM	All of Above	C
4	_____ memory is NOT erased on power cut	HDD	ROM	Both A and B	None of Above	C
5	_____ needs to be kept confidential for security.	passwords	nodes	server	email ID	A
6	_____ option is used to delete the rows and columns	Table	Delete	Backspace	Remove	B
7	_____ shortcut key is used to justify	Ctrl+J	Ctrl+E	Ctrl+I	Ctrl+C	B
8	_____ tab contain page setup, page background, Thems, Paragrah and arrage.	Page Layout	Page	Data	Review	A
9	_____ used to search the specific letter or word from the document	Find	Search	View	Show	A
10	_____ Can be used to set margins and indents in Document.	Status area	Ruler line	Status bar	Title Bar	B
11	_____ is a logical function.	AND	OR	NOT	All of these	D
12	_____ function is used to search lookup value in the given Lookup Vector Column.	Hlook	Lookup(Vect or)	Vlook	Look	B
13	_____ Is use to Find Cell data.	Ctrl+K	Ctrl+F	Ctrl+S	Ctrl+X	B
14	_____ is used to show the full contents (text/Number)in any column.	column width	Row Height	Autofit Row	Autofit Column Width	D
15	_____ Function converts the number into nearest integer.	Round()	Min()	if()	int()	D

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16	_____ is a tag used in HTML to insert Multimedia Object.	<input>	<head>	<Object>	<html>	C
17	_____ is an animation creator software.	MS-paint	Macromedia Flash	Gold Wave	Corel Draw	B
18	_____ is size of on screen show.	4 : 3	16 : 9	16 : 10	All of these	D
19	_____ is a mixture of sound, animation, graphics, text and video.	MovieMedia	Multimedia	Moving Media	MultiMixing	B
20	_____ means to set the style of the text it has multiple types.	Font	Size	color	None of these	A
21	_____ is checking the essential parts of computers.	Memory Management	File Management	Hardware Management	None of the options	C
22	_____ is created specifically for online cyber crimes.	Cyber Law	Crime Law	New Law	None of Above	A
23	_____ is example of search engine	google	khoj	altavista	All of Above	D
24	_____ is measurement used to measure font	inch	cm	point	None of Above	C
25	_____ is social networking site used for public broadcasting	twitter	Facebook	blog	None of Above	A